

DRAFT BOARD MEETING MINUTES

September 19, 2022

The Regular Meeting of the Nunda Village Board of Trustees was held on September 19, 2022, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan

Deputy Mayor: Darren Snyder

Trustees: Mel Allen

William Davis

Dr. Donald Wilcox

Chief Sewer Operator: Markus Hugi

Code Enforcement Officer/Zoning Officer: Mark Mullikin

Deputy Water and Street Superintendent: Brian Emke

Town Clerk: Tamara McCallum

Mayor Morgan - called the meeting to order at 7:00 PM.

Roll Call Trustee Davis arrived at 7:43 PM

Pledge of Allegiance led by Mayor Morgan

Visitor Forum

Mayor Morgan – Representing the Veterans Banner Committee; wanting to start a drive to put banners representing our local heroes, and Keshequa Graduates, on light poles.

Mr. Robert McAvoy – Driveway concerns

MOTION was made by Deputy Mayor Snyder to repair Mr. McAvoy's driveway at 18 Massachusetts Street., seconded by Trustee Allen. Carried 4-0.

Susan Didas, Rhonda Howard, Kelly Lessard – Water concerns

After much discussion it was decided to explore many options to help the Village residents, including having them run their water frequently, more frequent flushing of water lines and extending the intake pipe farther into the reservoir. All agreed it was of paramount importance that the Village find a rapid way to notify residents when the water lines are going to be flushed so that they can avoid using the water for laundry, bathing, or cooking.

MOTION was made by Mayor Morgan to form a committee on mass communication to residents. The committee will be initially comprised of Mayor Morgan and Trustee Wilcox, seconded by Trustee Allen. Carried 4-0.

MOTION was made by Trustee Wilcox to create a committee to remediate the delivery system and processing system of the Village water, seconded by Deputy Mayor Snyder. Carried 4-0.

Mayor Morgan professed his sincere apologies for the trouble caused by the dirty water.

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Approval of Minutes

A. August 8, 2022

MOTION was made by Deputy Mayor Snyder to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Allen. Carried 5-0.

Reports

A. Police

1. Monthly Reports-August 2022
2. Draft Board Meeting Minutes – September 7, 2022

MOTION was made by Deputy Mayor Snyder to increase the hourly wage of all Police Officers by \$1.00 per hour, effective October 1, 2022, seconded by Trustee Allen. Carried 5-0.

MOTION was made by Trustee Davis to increase the Police Budget by \$10,000.00 (\$7500.00 for Police Services and \$2500.00 for Fuel) to be effective as of the new fiscal year on June 1, 2023, seconded by Trustee Allen. Carried 5-0.

B. Code Enforcement/Zoning

1. Monthly Report-August 2022

C. Waste Water Treatment Plant

1. Departmental Activity Log-August 2022

D. Water/DPW

1. Departmental Activity Log-August 2022

MOTION was made by Trustee Allen to allow Markus Hugi and Brian Emke to carry over an additional unused 40 hours vacation time with the caveat of those hours be used before the end of this fiscal year, seconded by Trustee Davis. Carried 5-0.

E. Justice

1. Monthly Report-August 2022
2. Annual justice audit to be completed August 2022

F. Treasurer's Reports

1. Monthly Bank Statement Account-August 2022
2. Collateralization Report-August 2022
3. Monthly Treasurer's Reports-August 2022 – provided through email
4. Payroll-#16 & 17-Certification Review
5. Departmental Activity Log-August 2022

G. ZBA/Planning Board

H. Youth Recreation

Director John Gordinier has announced his plans to retire from the Summer Youth Recreation Program and will recommend a person to take over for him next year.

Approval of Invoices

A. Abstract No. 005

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 005 as follows:

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GENERAL	(A)	- \$ 52,767.59
WATER	(F)	- \$ 15,750.85
SEWER	(G)	- \$ 16,323.66
WWTP CIP	(H)	- \$ 5,158.21
YOUTH	(J)	- <u>\$ 2,241.53</u>
	TOTAL	- \$ 92,251.84

The **motion** to approve was made by Trustee Davis, seconded by Trustee Wilcox. Carried 5-0.

New Business

- A. Land spreading
- B. Flushing hydrants-informing public-water main replacement infrastructure discussion
- C. Return of Village Taxes to the County Treasurer

Resolution No. 2022-044

BE IT RESOLVED, that the Nunda Village Board of Trustees approve sending all delinquent Village Taxes that remain unpaid on October 1, 2022 to the Livingston County Treasurer for re-levy.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 5-0.

- D. Change of Date - October Village Board Meeting – Observance of Columbus Day

Resolution No. 2022-045

BE IT RESOLVED, that the next regular meeting of the Nunda Village Board of Trustees scheduled for October 10, 2022 be changed to Tuesday, October 4, 2022 at 7:00 PM due to the observance of Columbus Day.

The **motion** was made by Trustee Davis, seconded by Trustee Wilcox. Carried 5-0.

- E. Wire Transfer to pay Debt \$ 11,596.88

Resolution No. 2022-046

BE IT RESOLVED, that the Nunda Village Board of Trustees approve Administrator/Clerk-Treasurer Wood to process and pay down municipal debt, via wire transfer, in the amount of \$ 11,596.88 to Chase Manhattan Bank through the Depository Trust Company.

The **motion** was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 5-0.

- F. CDBG Application Form

Resolution No. 2022-047

WHEREAS, the Village of Nunda has received grant funding from the Office of Community Development in the manner of a Community Development Block Grant, Project No. 831HR142-20, and

WHEREAS, the community can submit an application for said funding for repairs to private residents,

NOW THEREFORE, BE IT RESOLVED that the Nunda Village Board of Trustees approve the application from Ellyn Hotchkiss residing at 14 Water Street, Nunda, New York for Community Development Block Grant funding for repairs to their home as recommended by the Village of Nunda's consultant, Thoma Development Consultants totaling \$26,585.38.

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The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 5-0.

Old Business

Other Business

A. Project with Sidewalk Installation on Vermont Street

Two bids were received for sidewalk installation as previously advertised through the RFP Process;

- 1.Keeler Construction; \$14,595.00
- 2.Curry Masonry; \$8,000.00

MOTION was made by Trustee Allen to award the Sidewalk Installation bid to the lowest responsible bidder, Curry Masonry, \$8,000.00, seconded by Trustee Davis. Carried 5-0.

Policy Review

Communications / Informational / Discussion Items

A. Livingston County Dog Control Information

Adjournment

The motion to adjourn was made by Trustee Allen at 9:48 PM, seconded by Trustee Davis. Carried 5-0

Respectfully submitted,

Tamara McCallum
Town Clerk for the Town of Nunda for
the Village of Nunda