

## DRAFT BOARD MEETING MINUTES

May 8, 2023

**The Regular Meeting of the Nunda Village Board of Trustees was held on May 8, 2023, at the Nunda Government Center Building with the following present:**

**Mayor:** Jack Morgan

**Deputy Mayor:** Darren Snyder

**Trustees:** Mel Allen

William Davis

Dr. Donald Wilcox

**Planning Board Chairperson:** Alex Pierce

**Water & Streets Superintendent:** Troy Bennett

**Clerk-Treasurer:** LeRoy Wood

**Mayor Morgan** - called the meeting to order at 7:00 PM.

**Roll Call:** Trustee William Davis absent

**Pledge of Allegiance:** Led by Mayor Morgan

### **Approval of Minutes**

A. April 10, 2023 Regularly Scheduled Board Meeting

**MOTION** was made by Trustee Wilcox to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Allen. Carried 4-0.

### **Approval of Invoices**

A. Application #14 - STC Construction – GC WWTP CIP

#### **Resolution No. 2023-026**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves payment #14 to STC Construction – General Contractor in the amount of \$2,090.00 for work performed at the Waste Water Treatment Plant's Capital Project, once funding becomes available.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 4-0.

B. Application #11 - M.W. Controls – Electrical Contractor WWTP CIP

#### **Resolution No. 2023-027**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves payment #11 to M.W. Controls – Electrical Contractor in the amount of \$36,196.42 for work performed at the Waste Water Treatment Plant's Capital Project, once funding becomes available.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Wilcox.

Carried 3-0 (Trustee Allen non-vote).

C. Abstract No. 013

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 013 as follows:

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GENERAL	(A)	- \$24,255.48
WATER	(F)	- \$37,334.62
SEWER	(G)	- \$ 7,436.18
WWTP CIP	(H)	- \$42,241.12
YOUTH	(J)	- \$ .00
<b>TOTAL</b>		<b>- \$111,267.40</b>

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 4-0.

### **Reports**

- A. Police
- B. Code Enforcement/Zoning
- C. Sewer
- D. DPW/Water
- E. Justice-status of village justice
- F. Treasurer's Report's
  - 1. Monthly Bank Statement Account-April 2023
  - 2. Collateralization Report-April 2023-bank did not hold enough collateral over-will contact Five Star to discuss
  - 3. Treasurer's Report-April 2023 provided through earlier email
  - 4. Payroll – 7 & 8 - Certification Review
- G. ZBA/Planning Board
- H. Youth Recreation
  - 1. Resignation from John Gordinier effective May 31, 2023
  - 2. Provisional appointments of department leadership

**MOTION** was made by Mayor Morgan to accept the letter of resignation from John Gordinier as Youth Recreation Director, effective May 31, 2023 with many thanks and regrets, seconded by Trustee Allen. Carried 4-0.

**BE IT RESOLVED**, that the Nunda Village Board of Trustees provisionally appoint the following Youth Recreation Department personnel for the annual joint six-week activity program:

Recreation Director Dustyn Zangerle with a salary of \$2,350.00  
Deputy Recreation Director-Water Activities Kyle Karst with a salary of \$1,900.00  
Deputy Recreation Director-Park Activities Jamie Davis with a salary of \$1,900.00

The **motion** was made by Mayor Morgan, seconded by Trustee Wilcox. Carried 4-0.

### **New Business**

- A. Moratorium on Commercial Building Construction
- B. Moratorium on Multi-Family Dwellings
- C. Driveway to Sewer Plant Access
- D. Tax Warrant

### **Resolution No. 2023-029**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees authorizes the Mayor and Village Clerk-Treasurer to sign the 2023 Village Tax Warrant in the amount of \$495,000.00, to also include the water re-levies in the amount of \$4,628.26 and sewer re-levies in the amount of \$2,230.68.

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The **motion** to adopt was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 4-0.

### E. 2022-2023 Budget Modifications

#### **Resolution no. 2023-030**

**BE IT RESOLVED**, that the Clerk-Treasurer be authorized to make necessary budget modifications to individual line items from all funds to reflect budgetary expenditures more accurately for 2022-2023. The **motion** to adopt was made by Mayor Morgan, seconded by Trustee Wilcox. Carried 4-0.

### F. SEQR for Land Spreading

#### **Resolution No. 2023-031**

**WHEREAS**, the Nunda Village Board of Trustees has reviewed and discussed the Environmental Assessment Form completed and dated in 1982, on disposal of waste activated sludge on agricultural lands in the Village of Nunda; and

**WHEREAS**, requirement and current authorization is needed for issuance of a Land Spreading Permit, for said Village, being and knowing this permit must be in place prior to any land spreading/sludge disposal activities to occur;

**NOW, THEREFORE BE IT RESOLVED** that the Nunda Village Board of Trustees hereby approves and through a reaffirmation process with no changes to the 1982 Environmental Assessment and its contents – officially endorses the 1982 Environmental Assessment Report and all parts and aspects of this report of the Village of Nunda for sludge removal activities which may occur on agricultural lands. The **motion** to adopt was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 4-0.

### G. Snow and Ice Equipment Reserve Fund

#### **Resolution No. 2023-032**

**BE IT RESOLVED**, that the Clerk-Treasurer be authorized to transfer \$8,700.00 from General Savings Account into the Snow and Ice Equipment Reserve Fund.

The **motion** to adopt was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

### H. End of Year Bills

#### **Resolution No. 2023-033**

**BE IT RESOLVED**, that the Clerk-Treasurer be authorized to pay all incoming bills for the remainder of the fiscal year ending May 31, 2023 so long as budgetary parameters allow, expenditures are for this time period only and to be paid by check. A review of the final abstract will take place at the June 2023 Village Board Meeting.

The **motion** to adopt was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

## **Old Business**

### A. Wages

### B. Properties

1 Price Street-County land bank

10 Gibbs Street-in foreclosure/bank owned

39 Massachusetts Street-court proceedings underway

### C. Emails

## **Other Business**

### A. Concrete-18 North State Street decision discussion

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- B. ADA Grant-1 Mill Street-RFP for construction with (3) quotes/define scope of work
- C. Email from Jennifer Gath Buchholz-Complaint

**MOTION** was made by Mayor Morgan to reduce water account #1842 quarterly penalty fees of \$11.67 as the occupant of this residency did not receive their quarterly bill, seconded Deputy Mayor Snyder. Carried 4-0.

Mayor Morgan directed the clerk to reprint water bill and directly send bill to the current occupant at this location.

- D. Electric for Reservoir

**MOTION** was made Deputy Mayor Snyder to continue to explore options at the municipal water source in securing electric and other facilities at this location, seconded by Trustee Wilcox. Carried 4-0.

- E. Smith property
- F. Tree Committee

**MOTION** was made by Mayor Morgan to accept the resignation of Gary Everts from the municipal Tree Committee with many thanks and regrets, seconded by Trustee Wilcox. Carried 4-0.

**MOTION** was made by Trustee Wilcox to nominate and appoint to the municipal Tree Committee Jennifer Calhoun, seconded by Mayor Morgan. Carried 4-0.

### **Communications/Information Items**

- A. Annual Trash Day is set for Saturday
- B. Thank you card from Nunda Ambulance Service

Trustee Allen thanked Mayor Morgan and Mrs. Morgan for their support during this trying time as his wife, Mary passed away. Trustee Allen also thanked the Board for their card and thoughts.

### **Adjournment**

The **motion** to adjourn was made by Trustee Allen at 9:02 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC  
Clerk-Treasurer