

The Regular Meeting of the Nunda Village Board of Trustees was held on December 9, 2024 at the Nunda Trinity Church with the following present:

Mayor: Jack Morgan

Deputy Mayor: Darren Snyder

Trustees: James Mann, Bill Davis, Patty Piper

Water and Streets Superintendent: Troy Bennett

Waste Water Chief Operator: Markus Hugi

Planning Board Chairperson: Alex Pierce

Code/Zoning Officer: Quinn Golden

Clerk-Treasurer: Kimberly Wester

Mayor Morgan - called the meeting to order at 6:00 PM.

Roll Call: Deputy Mayor Snyder arrived at 6:03 PM, Trustee Bill Davis arrived at 6:20 PM

Pledge of Allegiance: Led by Mayor Morgan

Open Forum

- A. Steve Howe presented the Nunda Fire Department Contract Proposal
-2 year contract, \$34,700/year for Fire, \$29,814 for Ambulance.

MOTION to accept the Nunda Fire Department Contract as proposed was approved by Deputy Mayor Snyder, seconded by Trustee Mann. Carried 4-0.

- B. Cathie Gehrig – Sewer Connection Agreement

Approval of Minutes

- A. November 12, 2024

MOTION was made by Trustee Piper to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Davis. Carried 4-0.

Approval of Invoices

- A. Application #19 - M.W. Controls - Electrical Contractor WWTP CIP

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #19 to M.W. Controls – Electrical Contractor in the amount of \$81,900.52 for work performed at the Waste Water Treatment Plant's Capital Project, once funding becomes available.

MOTION to approve was made by Mayor Morgan, seconded by Trustee Davis.

MOTION to **WITHDRAW** approval of Application #19 – M.W. Controls for payment in the amount of \$81,900.52 was made by Mayor Morgan, Seconded by Trustee Davis until a detailed invoice has been provided to the Board for review. Carried 5-0.

- B. Abstract No. 008

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 008 as follows:

GENERAL	(A)	- \$ 86,298.18
WATER	(F)	- \$ 16,527.26
SEWER	(G)	- \$ 16,262.84
WWTP CIP	(H)	- \$ 3,759.98
YOUTH	(J)	- <u>\$ 0.00</u>
TOTAL		- \$122,848.26

MOTION to approve was made by Trustee Piper, seconded by Trustee Mann. Carried 5-0.

Reports

- A. Police
 - 1. Monthly Report
 - Officer Vandunk Resignation
 - 2. Payroll Report
 - 3. Community Policing Log
- B. Code Enforcement/Zoning
 - 1. Monthly Report
 - Discussion of Permits issued, Open Violations, Closed Violations, Permit Inspections, and Maintenance.
 - Recommendations
 - A. Update to local law to require annual operating permits for businesses
 - B. Update to local law to require apartment inspections between tenants
 - C. Update to local law to require annual inspections of short-term rentals
 - D. Installation of the generator at the Waste Water Treatment Plant will require permit and inspection.
- C. Sewer
 - 1. Departmental Daily Report
- D. DPW/Water
 - 1. Leaf pickup for the Village has been completed for the year
 - 2. Snow pusher purchased and in service
 - 3. No parking on Village Streets from 2:00 am – 6:00 am for the months of November to April. Depositions to be issued by DPW.
 - 4. Issuing Parking Tickets in future
- E. Justice
 - 1. Honorable Randy Morris temporarily assigned to Nunda Village Court – January 1, 2025- December 31, 2025
- F. Treasurer's Report's
 - 1. Monthly Bank Statements -November 2024
 - 2. Collateralization Reports-November 2024
 - 3. Treasurer's Report – To be provided
 - 4. Payroll- 23 & 24 Certification Review

MOTION was made by Trustee Davis after review and discussion to approve and Certify Payrolls #23, and #24, seconded by Trustee Piper. Carried 5-0.

- G. Youth Recreation
 - 1. Swimming Instructor grant pending receival
 - 2. Inquire about Genesee Falls contributing towards Youth Recreation Program
- H. ZBA/Planning Board
 - 1. First Tuesday of January

MOTION was made by Trustee Davis to accept all departmental reports as reviewed, presented, and discussed, seconded by Trustee Mann. Carried 5-0.

New Business

- A. Livingston County Planning Department – Transportation Grant
 - Trustee Piper reported on the status of an application for a grant to fund an assessment of transportation needs in the community for sidewalks, crosswalks, trails, driving streets and other transportation-related needs.

Old Business

- A. Military Banner
 - 1. Store banners in the upstairs of 1 Mill Street
 - 2. Thank you to Joseph and Portia Tamimie for the contribution of the Village Christmas Tree.
 - 3. Josh Sullivan to create a permanent receptacle for the Village Christmas tree.

MOTION to have Josh Sullivan and Troy Bennett design a permanent receptacle for the Village Christmas Tree was made by Deputy Mayor Snyder, seconded by Trustee Piper. Carried 5-0.

Other Business

A. Clerk/Treasurer Training Reimbursement

MOTION to reimburse Susan Hall, Silver Springs Village Clerk/Treasurer \$30.00 per hour for training provided was made by Deputy Mayor Snyder, seconded by Trustee Piper. Carried 4-1

B. Public Works Part-Time Laborer

MOTION to extend part-time employment from seasonal to Reverdy McColl at a rate of \$17.50 per hour was made by Trustee Mann, seconded by Deputy Mayor Snyder. Carried 5-0

Policy Review

A. Employee Policy Healthcare Insurance review

1. Recommendation presented by administrative committee as follows
 - a. Employee* contribution toward cost of insurance coverage for the upcoming year be 15%
 - b. Employee contribution toward cost of insurance coverage increase at a rate of 5% per year until reaching 25%
 - c. Those employees not taking advantage of insurance coverage through the Village's insurance benefit plan receive a payment of \$5018.00 after proving coverage under an appropriate alternative insurance coverage plan. This payment will be made in 26 equal payments of \$193.00
 - d. That employees may not use both the Village's insurance coverage plan and an alternative plan.
 - e. That the Village of Nunda will continue to explore avenues to optimize insurance coverage of employees while optimizing cost to the village.

*the term "employee" as used in this recommendation refers to "any full-time employee Of the Village of Nunda". Part-time employees may take advantage of the insurance coverage offered, but are responsible for payment of the premium in full.

MOTION was made by Trustee Piper to instate the above Employee Healthcare Policy effective January 1, 2025, seconded by Trustee Mann. Carried 5-0.

[See Post-Meeting Note Below*]

Resolution No. 2024-37

BE IT RESOLVED that the Nunda Village Board of Trustees approves the 2025 Health Care Employee Benefits Package as discussed with the employees and as listed:

2025 Health Care – Village of Nunda *Simply Blue + Gold 17*

MOTION to approve the 2025 Healthcare Employee benefits package was made by Trustee Piper, seconded by Trustee Davis. Carried 5-0.

Communications/Information Items

- A. Sexual Harassment Training – complete by 12/31/24.
- B. Credit Card Service
- C. Landmark Society – GVRR Grant
- D. Establish a Public Relations Policy – in employee policy
- E. Explore other options for Healthcare
- F. Establish a law regarding horse manure in streets and on sidewalk
- G. Replacing/upkeep of village signs and fire hydrants (Spring 2025) – each board member to be assigned an area to access.
- H. Issuing permits for ATV & UTV (Review Spring 2025)
- I. Collaborative Partner Cash Disbursement Proposal
- J. Property Maintenance Law and Public Nuisance Law review with Code Enforcement Officer.

- K. Mass communication options – Kim to contact Nunda School
- L. National Register Project
- N. Letter to Badger Meter
- O. Genesee Falls – contribution towards Summer Recreation program
- P. Nunda Village Logo (Trustee Piper)
- Q. Employee Performance Reviews (Trustee Davis)
- R. Parking Tickets (Deputy Mayor Snyder, Trustee Mann)
- S. Employee Comp Time Reinstated in Employee Policy

Executive Session

MOTION was made by Deputy Mayor Snyder to enter executive session at 8:45 pm to discuss personnel concerns, seconded by Trustee Piper. Carried 5-0.

MOTION was made by Mayor Morgan to exit executive session at 9:25 pm, seconded by Trustee Piper. Carried 5-0.

Adjournment

MOTION to adjourn was made by Trustee Piper at 9:39 PM, seconded by May

Respectfully submitted,

Kimberly Wester
Clerk/Treasurer

***Post-Meeting Note: On 12/12/2024, Mayor Morgan made an executive order directing the Village Clerk/Treasurer to continue following the current employee policy regarding insurance premium payments until June of 2025 and in-lieu-of payments until January of 2025.**