

**The Regular Meeting of the Nunda Village Board of Trustees was held on November 12, 2024  
At the Keshequa Central School with the following present:**

**Mayor:** Jack Morgan

**Deputy Mayor:** Darren Snyder

**Trustees:** James Mann

Patty Piper

**Water and Streets Superintendent:** Troy Bennett

**Waste Water Chief Operator:** Markus Hugi

**Planning Board Chairperson:** Alex Pierce

**Code/Zoning Officer:** Quinn Golden

**Clerk-Treasurer:** Kimberly Wester

**Deputy Clerk-Treasurer:** LeRoy Wood

**Mayor Morgan** - called the meeting to order at 6:00 PM.

**Roll Call:** Trustee Bill Davis Absent

**Pledge of Allegiance:** Led by Mayor Morgan

At 6:02PM Mayor Morgan **opened the public hearing** on the  
2025 Youth Recreation Budget.

**Open Forum:** Presentation of the Nunda Comprehensive Plan by Alex Pierce

**MOTION** to enter Executive Session at 6:22 pm was made by Mayor Morgan, seconded by Trustee Piper. Carried 4-0.

**MOTION** to exit Executive Session at 6:41 pm was made by Mayor Morgan, seconded by Deputy Mayor Snyder. Carried 4-0.

**MOTION** to accept the resignation of LeRoy Wood as Deputy Clerk Treasurer was made by Mayor Morgan, seconded by Deputy Mayor Snyder. Carried 4-0

The Village of Nunda Board would like to extend their appreciation and gratitude for the significant impact LeRoy Wood has made as the Clerk-Treasurer and wishes LeRoy the best with his future endeavors. Carried 4-0

**MOTION** made by Mayor Morgan to adjourn the Village of Nunda Board Meeting at 8:00 PM unless, there is a motion, and a majority vote of the board, to extend for each and every 15 minutes. Seconded by Deputy Mayor Snyder. Carried 4-0.

**Approval of Minutes**

A. October 15, 2024

**MOTION** was made by Trustee Piper to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Mann. Carried 4-0.

**Approval of Invoices**

A. Abstract No. 007

The Nunda Village Board of Trustees has reviewed and approves invoices for payment on Abstract no. 007 as follows:

GENERAL	(A)	- \$24,156.76
WATER	(F)	- \$13,896.98
SEWER	(G)	- \$ 8,652.55
WWTP CIP	(H)	- \$ 4,646.00
YOUTH	(J)	- \$ .00
<b>TOTAL</b>		<b>- \$51,352.29</b>

**MOTION** to approve was made Deputy Mayor Snyder seconded by Trustee Mann. Carried 4-0.

**Reports**

A. Police

1. Police Department Budget 2025 discussion and Collateral Partnership Agreement

**MOTION** was made by Mayor Morgan, seconded by Trustee Piper to pay the balance of the Nunda Police Department budget of \$43,500.00 in December, with the provision the money is placed in an account with NYCLASS. Carried 4-0.

B. Code Enforcement/Zoning

C. Sewer

1. Departmental Daily Report
2. Fall Land Spreading Complete
3. New Generator 11/25, Sludge Press 6/25
4. Sewer Debt & Bond Repayment

D. DPW/Water

1. New Badger Device – pricing update
2. Sale/Repair of old flatbed truck
3. Movement of benches at Village Park – have been replaced by person(s) involved
4. Aerator to be removed from reservoir
5. Leaf pick-up until November 26<sup>th</sup>

E. Justice

1. Justice Love Resignation

F. Treasurer's Report's

1. Monthly Bank Statement Account-October 2024
2. Collateralization Report-October 2024
3. Treasurer's Report- Pending October Report
4. Payroll – 21 & 22 Certification Review

**MOTION** was made by Trustee Piper after review and discussion to approve and Certify Payrolls #21 and #22, seconded by Trustee Mann. Carried 4-0.

G. Youth Recreation

1. 2025 Youth Recreation Budget review

At 7:38 PM Mayor Morgan asked if there were any additional questions about the 2025 Youth Recreation Budget. With none being asked, Mayor Morgan **closed the public hearing** for the 2025 Youth Recreation Budget.

2. Youth Recreation Budget adoption

**Resolution No. 2024-36**

**BE IT RESOLVED** that the Nunda Village Board of Trustees **adopt** the 2024-2025 Joint Youth Recreation Budget for the Village of Nunda as lead agent, as follows:

Appropriated from current year	\$ 8,350
Village of Nunda (41% Share)	\$ 9,020
Town of Nunda (41% Share)	\$ 9,020
Town of Portage (18% Share)	\$ 3,960
	\$ 30,350

YOUTH RECREATION: \$ 30,350

**MOTION** to adopt was made by Trustee Piper, seconded by James Mann. Carried 4-0.

H. ZBA/Planning Board

1. Joint Town/Village Zoning Law review

**MOTION** was made by Trustee Mann to accept all departmental reports as reviewed, presented, and discussed, seconded by Deputy Mayor Snyder. Carried 4-0.

**New Business**

A. Rescind motion from 10/15/24 in regards to the discontinuation of issuing red tags and water shut offs.

**MOTION** to rescind motion from 10/15/24 was made by Deputy Mayor Snyder, seconded by Trustee Mann. Carried 4-0.

B. Water Law Review/Update

C. Payroll

**MOTION** to extend the Village Board Meeting fifteen minutes was made by Deputy Mayor Snyder, Seconded by Mayor Morgan. Carried 4-0.

**MOTION** to approve the outsource of payroll to Baldwins Business Service, for the Village of Nunda employees, was made by Deputy Mayor Snyder, seconded by Trustee Mann. Carried 4-0.

**Other Business**

- A. Christmas in Nunda – December 13<sup>th</sup>, 14<sup>th</sup>, and 15<sup>th</sup>.
- B. Village of Nunda Logo – advertise for community involvement/ideas

**MOTION** to extend the Village Board Meeting fifteen minutes was made by Mayor Morgan, Seconded by Trustee Piper. Carried 4-0.

- C. Sexual Harassment Training – to be completed by employees online by December 31, 2024
- D. Employee Policy Review – employees to review prior to December 9, 2024 Board Meeting
- E. Employee Policy Healthcare Insurance review

**MOTION** to extend the Village Board Meeting fifteen minutes was made by Mayor Morgan, Seconded by Trustee Piper. Carried 4-0.

- F. Brian Emke – Personal Time

**MOTION** to approve 19 hours of Personal Time carried over for Brian Emke was made by Deputy Mayor Snyder, seconded by Trustee Piper. Carried 4-0.

**Communications/Information Items – Action Item List**

- A. Credit Card Service
- B. Landmark Society – GVRR Grant
- C. Establish a Public Relations Policy
- D. Explore other options for Healthcare
- E. Establish a law regarding horse manure in streets and on sidewalk
- F. Replacing/upkeep of village signs and fire hydrants
- G. Issuing permits for ATV & UTV
- H. Collaborative Partner Cash Disbursement Proposal
- I. Property Maintenance Law and Public Nuisance Law review with Code Enforcement Officer.
- J. Mass communication options
- K. National Register Project

MOTION to extend the Village Board Meeting fifteen minutes was made by Trustee Mann, seconded by Trustee Piper. Carried 4-0.

**Adjournment**

**MOTION** to adjourn was made by Mayor Morgan at 9:00 PM.

Respectfully submitted,

Kimberly Wester  
Clerk-Treasurer